



Ramechhap Municipality
Office of the Municipal Executive
Ramechhapbazar, Ramechhap

Invitation Bids for the Supply & Delivery of the Stationary Items, Furnitures & Electronics (Desktop Computer, Laptop & Printer) items

Date of first publication : 2076/08/05

1. Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap invites sealed bids from eligible bidders for Supply & Delivery of the Stationary Items, Furnitures & Electronics (Desktop Computer, Laptop & Printer) items under National competitive bidding procedures specified in Public Procurement Act and Regulations.

Contract ID No.	Description of Works/ Bid Type	Minimum Bid Security Amount/Bid Security Validity Period	Cost for bid documents/Bid Validity Period
05-076/077	Supply & Delivery of the Stationary Items / Sealed Quotation	2.5% of Bid amount / 75 days	NRs. 1,000.00 / 45 days
06-076/077	Supply & Delivery of the Electronics (Desktop Computer, Laptop & printer) items / Sealed Quotation	2.5% of Bid amount / 75 days	NRs. 1,000.00 / 45 days
07-076/077	Supply & Delivery of the Furnitures Items / Sealed Quotation	2.5% of Bid amount / 75 days	NRs. 1,000.00 / 45 days

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap. Website: www.ramechhapmun.gov.np.

3. A complete set of Bidding Documents may be purchased from Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap by eligible Bidders on the submission of a written application, along with the copy of a) company/firm registration certificate b) VAT and PAN registration form c) TAX clearance certificate valid for F/Y 2075/76 d) Power of Attorney, and upon payment of non-refundable fee (Cost of bid documents) as mentioned in above table for the bidding documents. Purchaser who wants to bid in different Contract should purchase different bid document and submit in accordance.

Information to deposit the cost of bidding document in Bank:

Name of the Bank : Rastriya Banijya bank, Ramechhapbazar, Ramechhap.

Name of Office : Ramechhap Municipality, Office of the Municipal Executive.

Sanchit kosh Account No (for bid cost) : 1020304014101

Dharauti Account No (for dharauti) : 1020303003001

4. Bid document can be purchased from Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap before 16:00 P.M.on 2076/08/19.
5. Sealed bids must be submitted to the Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap by hand before 12:00 Noon on 2076/08/20. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend after 14:00 PM 2076/08/20, Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap. Bids must be valid for a period as indicated in table above from counting from the days of bid opening and must be accompanied by a bid security, the amount and validity period as given in above table.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
8. The Ramechhap Municipality, Office of the Municipal Executive, Ramechhapbazar, Ramechhap reserves the right to accept or reject, wholly or partly and or all the bids without assigning reason, whatsoever.
9. Bidding will be conducted through the sealed bids procedure as specified in the table above and matter not specified in this notice and the bidding documents follows according to the procurement Act 2063 and procurement regulation 2064 of Nepal.

Chief Administrative Officer